

February 2020

Dear Graduate:

As you begin to prepare for graduation, the Office of Business Affairs would like to congratulate you on your accomplishments thus far.

We would like to remind you that, in accordance with the policy of the University, all financial accounts of candidates for graduation must be paid in full before commencement clearance can be given to the faculty. Without this clearance, you will not be allowed to pick up your cap and gown in April, participate in Commencement ceremonies, or receive your diploma. This will also prevent your transcripts from being released.

As a Physician Assistant Graduate, you will participate in the Commencement ceremony in May. However, you have an academic summer session left in the new tax year. If you plan to use loans to cover this summer session, you are required to complete a FAFSA for the 2020-2021 year.

Please make arrangements to have any outstanding balance on your account paid in full by April 22, 2020. If you are taking out a loan to cover this balance you need to apply now so the funds will be received by the deadline date.

If you have any questions concerning your balance, please contact the Office of Business Affairs at extension 4137 or 6557, or at [billing@mountunion.edu](mailto:billing@mountunion.edu). Thank you for your cooperation.

Sincerely yours,

A handwritten signature in cursive script that reads "Renee L. Young".

Renee' Young  
Student Accounts Manager

cc: Parents